

Kingsbury Parent Association Meeting Minutes

The mission of the KPA is to continue Kingsbury culture by strengthening the relationship between home and school and to make decisions that will enhance the learning experience at Kingsbury Country Day School.

Meeting Date: October 2, 2024

Time: 6:00pm

Location: Higbie House

- Call to Order- 6:04pm 1: Heather, 2: Rachel
- Roll Call- Sam Velick, Casey Berant, Heather Barnes, Rachel Stryker, Rebecca Driscoll, Amber Burmeister, Morgan Southwick
- Approval of Minutes- 1: Heather, 2: Rachel
- Approval of Agenda- October 2024 1: Amber, 2: Rebecca
- Finance Report- \$49,606 with \$8,130 inbound
- Old Business
 - KPA transition, wrap-up purchases approved by prior board (class set of mats with storage box, wood picnic table and kindling bin for newest outdoor classroom, 3 new picnic tables, 9 square for upper school, refresh playground equipment)
- Meeting Topics
 - By- Law modification
 - Current bylaws not present, requiring new bylaws be created and approved through special vote
 - Board Discussion, and decision to modify co-president role board member to a non-redundant supportive role. Trustee Position, posted in Minutes
 - Unanimous approval of decision
 - Teacher Liaison Selection, voting by anonymous vote sheet
 - Upper School 1: Casey Miller , Alyssa Fielder (alternate)
 - Lower School 1: Stevie Ann Murphy
 - 5K Recap
 - Nicely marked, Fun event, chip timers not important (runner feedback) ▪ Would like more food options (food trucks), start later so glow run is more applicable, too much time between events
 - Check-in a bit chaotic
 - Need First Aid Kit
 - Motion for KPA to purchase First Aid Kit by Rebecca
 - Unanimous approval, budget \$200.00
 - Trunk or Treat
 - Budget, \$1,200.00 approved by 1: Rebecca, 2: Rachel

- Set up SUG
 - Cider and Donuts being donated
 - Discussion of adding extra lighting to event (generators, solar powered, string lighting)
- Spirit Wear
 - Pop-up shops
- New teacher acquisition requests
 - Outdoor whiteboards/frames
 - Pending *need more info*
 - Audrey, graduation frames
 - Approval for frames \$500 1: Heather, 2: Rachel
- Task Assignments/ Follow-Ups
 - Follow-up Tree Removal/ Rip on the Tee-Pee
 - In Progress- Rebecca
 - Confirm date of Harvest Lunch
 - Confirmed November 20 and 21, 3rd date pending
- Open Discussion/ New Ideas
 - Upland Farms partnership for events
 - Possible fair collaboration
 - Current Fundraiser in place for 1st grade family
 - Open fundraising events available for KCDS
- Adjourn Meeting, 7:35pm 1: Rebecca, 2: Rachel

Next Meeting: Tentative November 6, 2024

Upcoming Events:

- Start of Hot Lunch Program 10.4.24
- T-Shirt Design Contest Ends 10.11.24
- Spirit Wear first order 10.18.24
- Trunk or Treat 10.25.24
- Veterans Day Breakfast 11.11.24

Board Opening

- Trustee

Essential Functions:

Possess a strong desire to serve KCDS and community throughout the term

Serves on the KPA board as a voting member and attends monthly meetings Assist the KPA in whatever capacity needed

Supports school events, committees, and programs whenever

needed Creates and manages KPA event SUGS