

KINGSBURY PARENT ASSOCIATION MEETING MINUTES

The mission of the KPA is to continue Kingsbury culture by strengthening the relationship between home and school and to make decisions that will enhance the learning experience at Kingsbury Country Day School.

Meeting Date: October 2 2024

Time: 6:00PM

Location: Higbie House

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- Call to Order
- Roll Call
- Approval of Minutes
- Approval of Agenda - October 2024
- Finance Report
- Old Business - **KPA transition; wrap up purchases/ outstanding items. Class set of mats with storage box, wood picnic table and kindling storage bin for newest outdoor classroom, 3 new picnic tables, 9 square for upper school, refresh playground equipment**
- Meeting Topics
 - Bylaw Modification
 - Board Opening - Applications due 10.23.24
 - Qualifications: Ideal candidates have experience in the KCDS environment. They should also have diplomatic skills, be able to build consensus, and have integrity and credibility. They also should be available to attend the majority of meetings, and on campus KPA hosted events and activities.
 - Teacher Liaison Selection
 - 5K Recap
 - Vote on purchase of expanded/professional first aid kit to use for events
 - Trunk Or Treat
 - Budget
 - Set up SUG for October (Trunk or Treat)
 - Holiday Shop
 - Budget
 - Design Ideas
 - SUG
- Spirit Wear
 - Pop-up shops
- New teacher acquisition requests (2 possibilities - Outdoor Whiteboards/frames; Audrey Request)
- Task Assignments/ Next Steps/ Follow- Ups
 - **Follow-Up on tree removal/ cutting by Tee-Pee-** R Driscoll
 - **Confirm Date of Harvest Lunch** R Driscoll
- KCDS Culture/Community Meeting
- Open Discussion/ New Ideas
- Adjourn Meeting

Next meeting: Tentative November 6, 2024

Upcoming 2024/2025 Events

October 2024

- Start of hot lunch program
- T-Shirt Design Contest End 10.11.24
- Spirit Wear first order 10.18.24
- Trunk or Treat 10.25.24

November 2024

- Veteran's Day Breakfast 11.11.24

BOARD OPENING

Essential Functions needed:

- Possess a strong desire to serve KCDS and community throughout the term
- Serves on the KPA Board as a voting member and attends monthly meetings
- Assists the KPA in whatever capacity is needed
- Supports school events, committees, and programs whenever needed
- Creates and manages KPA EVENT sign up geniuses